

LEARN EXECUTIVE COMMITTEE

April 26, 2019

LEARN

44 Hatchetts Hill Road

Old Lyme, CT 06371

MEETING SUMMARY

Present: Craig Esposito, Stonington; Tim Hagen, East Lyme; Rita Volkmann, Groton; Eileen Howley, Executive Director; Cynthia Ritchie, New London Superintendent; guests: LEARN business staff: Lynn Nenni, Erica Robb, Joanne Lund, Roy Bolling

Called to order 8:32

1.0 Review of the May Agenda

Dr. Howley reviewed the draft May agenda which will be modified to include an additional policy, Wellness.

2.0 Preliminary Review of the 2019-2020 budget

Lynn Nenni provided an overview of the 2019-2020 budget document. The committee reviewed the primary changes from last year. The committee also recommended the inclusion of an appendix on information on the general fund. Dr. Howley distributed a draft letter to the board summarizing the budget changes. It will be modified based on additional questions and distributed to the full board

3.0 Policy #4112.5/4212.5—Personnel—Certified/non-Certified: Security Check/Fingerprinting (procedures included)

This is a new and required policy. It will move forward as presented to the full board at its May meeting.

4.0 Policy # 5113—Students: School Attendance (procedures included)

This policy will move forward as presented to the full board at its May meeting.

5.0 Policy #5113.2—Students: Truancy (procedures included)

This policy will move forward as presented to the full board at its May meeting.

6.0 Bid Waiver: Consultant for EXPECT Grant (magnet Schools Assistance Program)—Michael Alves

Vote to approve a bid waiver for Michael Alves who has specific expertise as a consultant and bidding requirements are not required. (Hagen; Esposito) unanimous.

7.0 Recommendation for Appointment of Chief Financial Officer

Dr. Howley shared that finalist has emerged in the CFO search and she is conducting reference checks. The Executive Committee would like to interview the candidate before a vote is taken. Dr. Howley will arrange a time for the interview.

8.0 Discussion of Evaluation of the Executive Director

Dr. Howley distributed a summary letter of her accomplishments during her tenure at LEARN. It will be discussed during her evaluation at the May meeting of the full board.

Meeting adjourned 9:58 (Esposito; Hagen)